



**Parish Council Members -**

Chairman: Cllr S Haynes, Cllr J Palmer, Cllr N Smart, Cllr R Coton, Cllr P Scully,  
Cllr H Craggs, Cllr L Plummer, Cllr C Emmins

## **CREETING ST MARY PARISH COUNCIL**

### **PUBLIC NOTICE OF ONLINE MEETING AND SUMMONS TO COUNCILLORS TO ATTEND**

There will be an **Online meeting (via Zoom)** of Creeting St Mary Parish Council on **Monday, 22<sup>nd</sup> March 2021 at 7.30pm**. If you wish to 'attend' please let the Clerk know and an invite email will be sent to you

**J Blackburn,**  
**Parish Clerk**  
**Tel: 01449 721369**  
**email – [clerk@csmipc.co.uk](mailto:clerk@csmipc.co.uk);**

### **AGENDA**

- 1) **Public Forum** - *Members of the public may speak on any matter affecting the village*
- 2) **To receive apologies of Absence**
- 3) **To receive Declarations of Interest**
- 4) **To receive any Applications for Dispensation**
- 5) **To approve the Minutes of the previous meeting held on 22nd February 2021.**
- 6) **To receive the County Councillor's Report – *County Cllr Matthew Hicks***
- 7) **To receive the District Councillor's Report – *District Cllrs Mike Norris & Steve Phillips***
- 8) **To receive the Clerk's Report including the following Financial Matters**
  - a) To receive the Clerk's report
  - b) To receive the Finance Report
  - c) To authorise Payments and note Receipts
  - d) To appoint the Internal Auditor for 2020/21
  - e) To approve External Audit arrangements for 2020/21
  - f) To receive the annual CiL report for 2020/21
- 9) **To approve Policies and Procedures**
  - a) To review and adopt the Publication Scheme document
  - b) To review and adopt the Data Protection Policy
  - c) To review and adopt the Document Retention Policy
  - d) To conduct a Review of Internal Audit Control and Risk Management Arrangements
  - e) To review and adopt the Financial Regulations and Standing Orders
- 10) **To consider Gold Maintenance package for second speed sign**
- 11) **Planning**
  - a) Applications for discussion and decision – (including any applications received since the publication of this agenda)



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**Ref: DC/21/01214** - Householder Planning Application - Erection of single storey front extension - 18 St Marys Road, Creting St Mary

**Ref: DC/21/01448** - Full Planning Application - Severance of gardens and erection of one pair of two bedroom semi-detached dwellings including a detached double garage (Plot 1) with new vehicular access from Jacks Green Road - 33 and 34 St Marys Gardens, Creting St Mary

b) To receive decisions of the Planning Authority

**Ref: DC/20/05904** - Householder Application - Erection of single storey front, side and rear extension - 33 St Marys Gardens, Creting St Mary - **Granted**

**Ref: DC/21/00299** - Householder Application - Erection of part single storey and part two storey extension (following demolition of rear part of building and garage) - Creation of new vehicular access, drive and parking area - Blackwater Hall, St Marys Road, Creting St Mary - **Granted**

**12) To discuss the Driftway adjacent to the Village Hall / pathway from All Saints Road to the Play Equipment (Blacksmiths Field)**

**13) To receive any update on the donation of land**

**14) To receive an update on Community Speedwatch**

**15) Reports**

- a) Blacksmiths Field – Cllr Palmer
- b) SALC – Cllr Coton
- c) Footpaths – Cllr Scully
- d) Village Hall – Cllr Smart
- e) Sustainability – Cllr Craggs

**16) Matters to be brought to the attention of the Parish Council** – *Each Councillor may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.*

*(Note: Councillors are respectfully reminded that this is not an opportunity for debate or decision-making).*

**17) Date of next meeting** – Tuesday, 18th May 2021 (APM & APCM)

*(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).*