



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on
Monday, 26th March 2018 at 7.30pm.

Present:

Councillors: J Palmer – Vice Chairman
R Coton
N Smart
H Craggs

In Attendance: County Councillor Matthew Hicks
District Councillor Suzie Morley
J Blackburn – Clerk

CSM173/17/18 – PUBLIC FORUM

There were 16 members of the public present.

CSM174/17/18 – APOLOGIES OF ABSENCE

Apologies had been received from Cllr Haynes, Cllr Scully, Cllr Stevenson and the Police.

CSM175/17/18 – DECLARATIONS OF INTEREST

None had been received.

CSM176/17/18 – APPLICATIONS FOR DISPENSATION

None had been received.

CSM177/17/18 – MINUTES OF THE MEETING HELD ON 19th FEBRUARY 2018

It was AGREED: That the minutes of the meeting held on 19th February 2018 be approved as a true record and signed by the Chairman.

CSM178/17/18 - PLANNING APPLICATIONS

Ref: DC/18/01001 - Full Planning Application - Erection of 2No dwellings and associated garages, together with new access - 3 All Saints Road, Creeting St Mary, Ipswich, Suffolk IP6 8NF

Members of the public expressed their concerns over the application and those were as follows:

- Size and scale of the proposed properties resulting in loss of light and privacy
- Site access and the proximity to the primary school
- Possible asbestos within the current outbuildings
- Impact on the Listed thatched cottage already on the site
- Visual setting of the most historical part of the village would be impacted upon

The developer was present at the meeting and tried to answer/explain some of the questions/concerns raised by members of the public present. He stated that the proposed would be 26 metres from the neighbouring properties and so they would not be overlooked. He had received pre-planning advice in relation to the layout of Plot 1 to ensure it was built at the correct angle to ensure a more pleasant 'street scene'. He added that the cladding of the outside building had been tested and did not contain asbestos.

It was AGREED: That the Parish Council objected to this application due to the following concerns:

- Plots 1 and 2 would be close to some of the oldest and most characterful properties within the village and the proposal is insensitive and detrimental to these heritage assets.
- The size and scale of plot 2 in particular, constitutes inappropriate development, for it would be obtrusive and impactful upon neighbouring properties and would lead to a significant loss of privacy and light to the neighbouring properties.
- The proposal would have a detrimental impact upon the amenity of the Grade 2 listed building within the site.
- The proposal submitted at the outline stage for a single storey dwelling is preferred as it would provide a more sympathetic style and structure within the local context. and would not overlook neighbouring properties.
- Concerns are raised about access arrangements as the proposals for parking for 8 vehicles.

In addition, it was suggested that any consent granted for the site should be conditioned such that the asbestos content of the existing long hut on the boundary of the site is properly assessed and appropriate arrangements are implemented for its safe disposal.

Ref: DC/18/00994 - Householder Application - Erection of single storey front and side extension - Greenfields, Green Lane, Creeting St Mary, Stowmarket Suffolk IP14 5DS

It was AGREED: That the Parish Council had no objections to the application. **Clerk to Action.**

DC/18/01080 - Householder Planning Application - Erection of single storey rear extension with balcony over (following removal of conservatory) - Green Oaks, Kettle Lane, Creeting St Mary, Ipswich Suffolk IP6 8LL.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to Action.**

Ref: DC/17/06258 – Non-Material Amendment to - Change of material from render to HardiePlank fibre cement cladding boards in colourway "Heathered Moss" – 1 All Saints Road, Creeting St Mary.

It was AGREED: That the Parish Council had no objections to this change. **Clerk to Action.**

CSM184/17/18 – PLANNING DECISIONS

The following Planning decisions were noted:

Ref: DC/17/05241 - Discharge of Conditions for application **DC/17/02393** Conditions 13 (Surface water Drainage), 14 and 15 (Archaeological works) - Riverside Farm, Kettle Lane, Creeting St Mary, Ipswich Suffolk IP6 8LL - **APPROVED**

Ref: SCC\0003\18 – Provision of new portable building for use as additional classroom accommodation – Location - Creeting St Mary Primary School, All Saints Road, Creeting St Mary, Ipswich, Suffolk - **APPROVED**

CSM179/17/18 – COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks circulated his report prior to the meeting. He briefly went through the report and stated the following:

- **Suffolk Fire and Rescue Service calling for new recruits** - For the first time in nine years, Suffolk Fire and Rescue Service was recruiting wholetime firefighters. The application process opened on

Thursday 1 March and closed on Thursday 15 March 2018. Applications from black and minority ethnic groups and female candidates were particularly encouraged as the service recognised these were groups of society that were currently under-represented. 400 applications had been received.

- **More than 97% of students receive their preferred Secondary School on National Offer Day -** This year, Suffolk County Council had received its highest number of applications from parents and carers indicating which secondary school they would prefer their child to be educated at from September 2018 in Year 7. The total was 7,447 compared with last year which was 7,171. 91.61% of applicants received offers for their first preference school and 97.23% of applicants received an offer for one of their top three preferred schools. The percentage figure of 91.61% equated to a total of 6822 pupils.

The home to school transport was still under review, a decision with which would be made during June 2018. It was believed that the possible way forward would be to phase in the new arrangements with the cost of transport being £330 per pupil, per term.

- **Great East Run challenge for 50 inactive Suffolk residents -** 50 Suffolk residents who were currently inactive were being given the opportunity to change their lives. Residents in Suffolk could sign up for a supported run training programme in Ipswich, with the aim of completing the challenge of the Great East Run half marathon on 16 September 2018. Participants would receive an extensive programme of support which would include; advice and guidance by double Olympic long-distance runner Paul Evans; expert weekly coaching sessions; gait analysis and exclusive discounts on running gear at Coes in Ipswich; specialist diet and nutrition support; entry into the Twilight 10k and Great East Run Over the course of 4 months, participants would be supported to develop their stamina, fitness and confidence to take on the 13.1 mile course. The programme which had been developed by Suffolk County Council and supported by Suffolk Sport was open to individuals over the age of 18. It was hoped that the programme would provide an opportunity for participants to embark on a life changing journey, which would see them complete the half marathon alongside 3,500 other runners. We have seen the transformation that mass participation events could have on individuals lives and this programme provided an incredible opportunity for 50 Suffolk residents to take that first step to an active lifestyle and all the benefits that could provide.

Cllr Palmer asked Cllr Hicks about the possibility of reducing the speed limit of parts of All Saints Road that did not come under the 20mph/30mph speed limits, of which he explained that changing speed limits was a very long and complicated process. The reason for reducing a speed limit had to fit in with strict criteria and in his experience was not a possibility.

Cllr Coton raised the issue with Cllr Hicks over the possibility of making it known on Road Closure signs where exactly a road is closed. Cllr Hicks recognised this and informed members that he had received this question from other parishes. He had raised the issue with the Cabinet Member for Highways but unfortunately it seemed that there was not a way forward with it.

CSM180/17/18 – DISTRICT COUNCILLOR’S REPORT – CLLR S MORLEY

Cllr Morley reported the following:

- Almost two thirds of residents (62%) were in favour of the creation of a single council for Babergh and Mid Suffolk, an independent survey had found. As part of wider public engagement activities on the proposal to create a single council to replace Babergh and Mid Suffolk District Councils, ComRes, a leading market research company, carried out an independent telephone survey of 4,000 residents - 2,000 from each district. Respondents reflected the gender, age, ethnicity and socio-economic grades of the local population. The results of the survey, which had been presented to councillors from both districts, showed that in Babergh 54% of respondents were in favour of the creation of a single council and 35% were unfavourable. In Mid Suffolk, 69% of respondents are in favour of the creation of a single council and 22% are unfavourable.

She reported that the next stage of the process was for Mid-Suffolk to come up with a Business Case for a possible merge with Babergh.

Cllr Craggs asked Cllr Morley about CiL monies and when the District Council could be providing more information for the Parish Council over what monies would be available.

Cllr Morley explained that new software was in place at the District Council which would, later this year, provide more details for Parish Councils over what monies they could expect to receive due to new houses being built within the parish. The Parish Council would receive 15% of CiL monies from newbuilds whereas the remaining 85% would go into a pot of money where the Parish Council could make a further bid for.

CSM181/17/18 – POLICE REPORT

The Police were not present at the meeting and a report had not been received.

CSM182/17/18 – CLERK’S REPORT AND FINANCIAL MATTERS

a) **CLERK’S REPORT**

The Clerk’s reported that the Community Payback team had returned on Tuesday, 13th March where they cut back all the brambles etc around the pond, clearing the site which was now more accessible to members of the public. They had also painted the goalposts.

She also reported that the contract for the next financial year had been received from Vertas for the grass cutting. The contract was for £922.44 plus VAT.

It was AGREED: That the quote was acceptable and the Clerk complete the contract and return to Vertas.

b) **CLERK’S FINANCIAL REPORT AND BUDGET MONITORING REPORT**

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 19th March 2018 was £23,932.43 (of which £2,966.71 was CiL money, £620.55 was being held for future History Days and an additional £5982.51 being earmarked for Blacksmiths Field.

c) **PAYMENTS AND RECEIPTS**

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Salary (Mar)	£253.31
Jennie Blackburn	Clerk's Expenses (Mar)	£34.06
Nigel Smart	Bulbs for VH reimbursement	£15.96
George Peck	Grass Cutting	£90.00
SALC	Planning Workshop - Clerk	£10.00

It was AGREED: That payments totaling £635.40 be authorised and actioned by the Clerk.

The Clerk reported that an income of £77.04 had been received for the glass bottle recycling bin credit.

CSM183/17/18 – POLICIES AND PROCEDURES

a) **PUBLICATION SCHEME DOCUMENT**

It was AGREED: That the Publication Scheme Document be approved.

b) **DATA PROTECTION POLICY**

It was AGREED: That the Data Protection Policy be adopted.

c) REVIEW OF INTERNAL CONTROL AND RISK MANAGEMENT ARRANGEMENTS

It was AGREED: That the Internal Audit Control and Risk Management Arrangements were reviewed and approved.

d) FINANCIAL REGULATIONS AND STANDING ORDERS

It was AGREED: That the Financial Regulations and Standing Orders be approved and adopted.

CSM184/17/18 – CiL MONIES

This had been discussed earlier in the meeting with Cllr Morley. Cllr Craggs stated that he would put together some wording for the next Newsletter in order to let the public know what this money was, how it was received and what it could be spent on.

CSM185/17/18 – DUNCHIES LANE

Cllr Craggs informed members that he had met with the Rights of Way Officer/Highways Officer to discuss Dunchies Lane. It was confirmed that the lane was a highway, but over the years had become a dirt track. Occasionally, large vehicles had driven over the dirt track which was 'exercising their rights, that it was in fact a highway and not a footpath.

The Rights of Way Officer/Highways Officer would arrange for a contractor to visit the site and quote the Parish Council for making good the lane for it to be put back to its original use. That would then create a loop together with All Saints Road, Low Lane for walking or cycling.

CSM186/17/18 – NOTICEBOARD

The Cler reported that she had not had any notification of a volunteer making a new noticeboard to replace the one on Jacks Green Road.

It was AGREED: That this go onto the next Agenda for further discussion.

CSM187/17/18 – GRIT BIN – GREEN LANE

The Clerk updated members in relation to the Grit Bin. Suffolk Highways had requested a list of volunteers to spread the Grit on Green Lane and the Clerk had requested this from the residents of Green Lane. Once received she would forward to Suffolk Highways in order to move the order along.

CSM188/17/18 - COMMUNITY SURGERY

Cllr Stevenson reported that Cllr Haynes was present for the Community Surgery in March, to which there had been no attendance from members of the public. The next one would be held on 7th April.

CSM189/17/18 - SECOND DEFIBRILLATOR

The Clerk reported that she had received a quote from the Community Heartbeat Trust for a defibrillator which was £1,995 plus VAT. The Clerk stated that funding could be applied for to fund this project.

It was AGREED: That the Clerk apply for funding from the Big Lottery.

CSM190/17/18 - REPORTS

Blacksmiths Field – Cllr Palmer stated that a bolt had been replaced in the goal post but had since come out again. She would seek the help of a welder to rectify the minor problem.

SALC – Cllr COTON reported that the next meeting pf SALC was due to be held on 5th April where the new Chief Executive would be present.

Footpaths – As Cllr Scully was not present at the meeting there was nothing to report.

Village Hall – Cllr Smart reported that the soundproof door cost had been reduced by £1,000.

Sustainability – Cllr Craggs had nothing further to report.

CSM191/17/18 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

There were no matters to report.

CSM192/17/18 - DATE OF NEXT MEETING

The next meeting be held at the Village Hall on Thursday, 26th April 2018 at 7.30pm. This would be the Annual Parish Meeting.

The meeting finished at 9.45pm.

Chairman: Dated: