



## **CREETING ST MARY PARISH COUNCIL**

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on  
**Monday, 22<sup>nd</sup> October 2018 at 7.30pm.**

### **Present:**

Councillors:                    S Haynes - Chairman  
   R Coton  
   N Smart  
   P Scully  
   K Fulcher  
   H Craggs

In Attendance:                County Councillor Matthew Hicks  
   District Councillor Suzie Morley  
   J Blackburn – Clerk

### **CSM92/18/19 – PUBLIC FORUM**

There were no members of the public present.

### **CSM93/18/19 – APOLOGIES OF ABSENCE**

Apologies had been received from Cllr Palmer.

### **CSM94/18/19 – DECLARATIONS OF INTEREST**

None had been received.

### **CSM95/18/19 – APPLICATIONS FOR DISPENSATION**

None had been received.

### **CSM96/18/19 – MINUTES OF THE MEETINGS HELD ON 10<sup>TH</sup> SEPTEMBER 2018 AND THE PLANNING MEETING ON 1<sup>ST</sup> OCTOBER 2018.**

**It was AGREED:** That the minutes of the meeting held on 10<sup>th</sup> September 2018 and the Planning meeting held on 1<sup>st</sup> October 2018 be approved as a true record and signed by the Chairman.

### **CSM97/18/19 – POLICE REPORT**

The Police were not present at the meeting and a report had not been submitted.

### **CSM98/18/19 – COUNTY COUNCILLOR'S REPORT**

Cllr Hicks reported the following:

- **Have your say on a bright future for local design** - a ground-breaking "Design Guide" for building and development was being created by the county's local authorities. Critical to its success would be local input and, with this in mind, a survey was launched on 17<sup>th</sup> September to ensure that the views of Suffolk people played a key role in future decisions. The survey asked people to say what they did and didn't like about the way Suffolk was currently built, from its public buildings to street lighting. The survey, which would take as little as 10 minutes to complete, would close on 31<sup>st</sup> October 2018.

- **Window now open to apply for primary and secondary school places** - Parents and carers could now apply for primary and secondary school places for September 2019. The deadline for applications to secure a place at a Suffolk secondary school was 31<sup>st</sup> October 2018 and for a primary school place it was 15<sup>th</sup> January 2019. Last year Suffolk County Council received over 15,000 applications with 93% of applicants receiving offers for their first preference school and more than 98% of applicants receiving an offer for one of their top three preferred schools.
- **New support for those bereaved by suicide** – the Suffolk’s suicide prevention steering group has announced it would be launching a new service to support individuals, families and others bereaved by suicide. The 12-month pilot service would be joint funded by Suffolk County Council (SCC) Public Health and Ipswich & East Suffolk and West Suffolk Clinical Commissioning Groups (CCGs). The total funding for the service was £30,000, with Suffolk County Council providing £22,000 and CCGs funding £8,000. The service would be operated by Listening Ear. They would work in close partnership with the police, coroner service and other partners to offer support following notification of a suspected suicide, including one-to-one individual support, practical help and signposting to local services that could help.
- **New approach agreed for the development of specialist education placements in Suffolk** – Suffolk County Council Cabinet agreed a recommendation to introduce a new approach to the development of specialist education placements for children and young people. The need would be met in Suffolk by developing a combination of new specialist support centres and new special schools, using independent placements from private providers for only a small number of very specialist needs. The demand for specialist education places in Suffolk was rising rapidly due to the county’s population growth, advances in medicine and increasing complexity of special educational needs.

In relation to Grit Bins, Cllr Hicks reported that should the Parish Council wish to replace their grit heaps with grit bins he would be able to offer some of his locality budget funding to help with that.

## **CSM99/18/19 – DISTRICT COUNCILLOR’S REPORT**

Cllr Morley reported the following:

- £156,000 Community Infrastructure Levi monies had been allocated to projects around various parishes
- Community Infrastructure Levi (CiL) software was still in draft form but would soon be available for use by Parish Councils
- The Limes Hotel in Needham Market had been fined £2.6k following six food safety offenses.
- The Western Suffolk Community Safety Partnership, of which Mid Suffolk District Council was a member, had reaffirmed its focus on tackling what are known as county lines – the drug supply activities in Suffolk ran from places such as London. Dealing with these could also reduce violence against men and women in Suffolk, curb hate crimes and protect those at risk of radicalisation or extremism.
- Mid Suffolk have acquired the building, formerly occupied by food store chain Aldi, including its car park on Gipping Way. The acquisition forms part of the Stowmarket Vision for Prosperity – a wider five-year action plan, which aimed to revitalise the town centre with the aim of attracting more businesses and visitors.
- The popular Lullaby Concerts, performed by the City of London Sinfonia and facilitated by Orchestras Live, would be returning to Stowmarket this month. The concert, titled The Musical Puzzle, was intended for children aged 2-7 years, as well as their parents and carers, and had been warmly welcomed in the town in past years.
- Funds retained by the council under the Business Rates Retention Pilot had been earmarked for use in key schemes. The funds, totaling £980k, had been divided between six key projects, including £300k for the development of Needham Lake Café/Visitor Centre and £240k for the Town Centre redevelopment of Stowmarket.

## CSM100/18/19 – CLERK’S REPORT AND FINANCIAL MATTERS

- a) **CLERK’S REPORT** – the Clerk had nothing extra to report.
- b) **CLERK’S FINANCIAL REPORT AND BUDGET MONITORING REPORT**  
The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 10<sup>th</sup> October 2018 was £29,097.07 (of which £2,966.71 was CiL money, £182.15 was being held for future History Days and an additional £5,984.21 being earmarked for Blacksmiths Field.
- c) **PAYMENTS AND RECEIPTS**  
The Clerk reported the following payments be authorised:-

000018	Jennie Blackburn	Clerk's Pay (Oct)	£262.78
000019	Jennie Blackburn	Clerk's Expenses (Oct)	£37.29
000020	Jennie Blackburn	Reimbursement of Black toner	£132.17
000021	Vertas Group Ltd	Grass Cutting	£207.54
000022	Worknet Solutions Ltd	Website Hosting	£100.00
000023	CSM Newsletter	Transfer of funds (paid into incorrect account)	£72.00
000024	Jennie Blackburn	Reimbursement of Poppy Wreath	£17.00
000025	CSM VHMC	Village Hall Insurance Renewal contribution	£900.00
000026	SALC	Budget Training for Clerk	£8.70

**It was AGREED:** That payments totaling £1,737.48 be authorised and actioned by the Clerk. It was also noted that payments, £120 for Roger Beecroft for the baling of Blacksmiths Field, £60 for T & R Harrison for the cutting of hay on Blacksmiths Field and £438.81 for the annual insurance policy be ratified.

## d) **DRAFT BUDGET 2019/20**

It was AGREED: That the draft Budget for 2019/20 be approved.

## CSM101/18/19 – PLANNING APPLICATIONS

**Ref: DC/18/04397** - Householder Planning Application - Erection of 1 and 1/2 storey extension. Location: 54 All Saints Road, Creeting St Mary, Ipswich, Suffolk IP6 8NF

After a brief discussion:

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

## CSM102/18/19 – PLANNING DECISIONS

No planning decisions had been received.

## CSM103/18/19 – BLACKSMITHS FIELD PLAY EQUIPMENT GROUND COVER

**It was AGREED:** That this item be deferred until the next meeting.

It was raised that a resident had asked the Parish Council if they could provide and maintain goal nets for the goal posts on Blacksmiths Field.

**It was AGREED:** That the resident could provide the nets as long as they maintained them and bought them from a reputable company. The Clerk would check with the insurance policy that these be included within the policy.

#### **CSM104/18/19 – COMMUNITY INFRASTRUCTURE LEVI (CiL) MONIES**

Suggestions had been received from the residents of the parish as to how they felt the CiL monies should be spent within the community. One of the suggestions was for water to be made available at the allotments, although it would need to be investigated.

**It was AGREED:** That Cllr Craggs put a list of suggestions into the next Newsletter along with an invite to any parishioners who would like to attend a Parish Council meeting to take part in further discussions.

#### **CSM105/18/19 – VILLAGE ARCHIVE**

Cllr Scully reported that £177 had been made from the sale of Lisa Linsdell's books at the History Day and suggestions had been put forward in relation to what the money would be used for. One suggestion was for it to go to one of Lisa's charities that she had been raising money for and another suggestion was for a village archive to be set up.

It was felt that the archive system had many practical issues that would need to be considered and was in fact a project that could be put forward for CiL money.

Members were of the same view that the money in question should be sent to the charity 'MIND'.

#### **CSM106/18/19 – PUBLIC CONSULTATION – NEEDHAM MARKET'S NEIGHBOURHOOD PLAN**

Cllr Coton explained about Needham Market's Neighbourhood Plan and felt that the public consultation needed to be publicised as much as possible, especially in relation to the planned relief road around Needham Market.

**It was AGREED:** That Cllr Coton write an article for the next newsletter to make parishioners aware of the relief road plan.

#### **CSM107/18/19 – FIREWORK NIGHT / SOCIAL CLUB**

Cllr Haynes briefly updated members on the position regarding the disbandment of the Social Club. In relation to the Firework Night, the Parish Council were continuing to make arrangements so the event could go ahead, including letting off the fireworks, gate attendants, marshalls, BBQ and First Aider. Sparklers were raised with the issue of ensuring that insurance was in place for any possible accidents.

**It was AGREED:** That the Clerk liaise with the insurance broker to ensure relevant cover was in place in relation to sparklers at the event.

#### **CSM108/18/19 – DUNCHES LANE**

There was nothing to report.

#### **CSM109/18/19 – NOTICEBOARD**

Following a brief discussion:

**It was AGREED:** That the Clerk email round pictures and costs of various noticeboards.

#### **CSM110/18/19 – DEFIBRILLATOR / TELEPHONE BOX**

The Clerk reported that she had nothing to report at this stage as she was still awaiting a result of the application for Big Lottery funding.

**CSM111/18/19 - SPEEDING**

Members discussed the areas in the village which would benefit most from speed radar signs with All Saints Road and Flordon Road being priority. The Clerk reported that the average cost of a flashing speeding sign was in the region of £2,000. If members wanted to go ahead with this scheme then an application would need to be made to the Highways Department in the first instance.

**It was AGREED:** That the Clerk commence the application process.

**CSM112/18/19 – GRIT BINS / HEAPS**

Following new procedures of grit heaps being phased out by the Highways Department and bins replacing the heaps, Cllr Scully reported that the village had 10 grit heaps. It was now a matter of deciding where grit bins would be best placed.

**It was AGREED:** That members have a look around the village and bring any suggestions to the next meeting.

**CSM113/18/19 – REPORTS**

**Blacksmiths Field** – There was nothing to report.

**SALC** – Cllr Coton reported that the AGM was due to be held on 6<sup>th</sup> November with the topic being 'Wellbeing'.

**Footpaths** – Cllr Scully reported that there was a temporary closure on FP5A.

**Village Hall** – Cllr Haynes reported that the hall was being decorated and the carpet would be cleaned following the Firework Night. The Pool table was being moved so that side room could be used as a meeting room.

**Sustainability (CiL)** – There was nothing to report.

**CSM114/18/19 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

None.

**CSM115/18/19 - DATE OF NEXT MEETING**

The next meeting be held at the Village Hall on Monday, 3<sup>rd</sup> December 2018 at 7.30pm.

The meeting finished at 9.51pm.

Chairman: ..... Dated: .....