



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held **online via Zoom**, Creting St Mary on **Monday, 22nd February 2021 at 7.30pm.**

Present:

Councillors: S Haynes (Chair)
H Craggs
R Coton
P Scully
N Smart
L Plummer
J Palmer
C Emmins

In Attendance: J Blackburn - Clerk
County Cllr M Hicks
District Cllr M Norris

CSM134/20/21 – PUBLIC FORUM

There was one member of the public present.

CSM135/20/21 – TO RECEIVE APOLOGIES OF ABSENCE

None had been received.

CSM136/20/21 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM137/20/21 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM138/20/21 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11th JANUARY 2021

It was AGREED: That the minutes of the meeting held on 11th January 2021 be approved as a true record and signed by the Chair.

CSM139/20/21 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLRS NORRIS & CLLR PHILLIPS

Cllr Norris' report was circulated prior to the meeting which would be published on the village website. He had nothing further to report.

Cllr Craggs asked Cllr Norris about the Covid testing stations and explained that one in three people have Covid but do not have symptoms and so testing was very important.

Cllr Norris explained that appointments for testing stations could be made online. For members of the public who worked had to go into work should take a test on a regular basis.

Cllr Haynes stated that there was a testing station at the Museum of East Anglian Life in Stowmarket.

Cllr Palmer felt that it was important to encourage everyone to take a test and therefore the information about the testing stations should be shared via social media and on the village website.

CSM140/20/21 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERK'S REPORT

The Clerk reported that the Police had been in contact with her in relation to an incident of fly tipping and a fire of the items on Cooles Green, Creeping Hills. She explained that a complaint had been made to the Police by a resident, that someone was having a fire on the land, which was not their land, as Cooles Green was Common Land. The Police informed the Clerk that they had spoken with the person having the fire and had said that it should not happen again. Whilst the Parish Council were not responsible for Cooles Green the Clerk and Chair of the Parish Council agreed to leave the matter there and for no further action to be taken.

Following suggestions made at the last meeting from a resident about Sunflowers being planted around the village this year and also a possible community allotment the Clerk raised the issues and asked the members for their views.

Following a brief discussion, it was felt that the resident could put an article about the planting of sunflowers into the next edition of the newsletter and then villagers could plant them if they wished to take part.

In relation to the community allotment it was felt that there was currently no land available. It was also felt that whilst initially residents might wish to be involved the enthusiasm could wain, which was what had happened in the past. But, if the resident wished to put an article into the next edition of the newsletter to see what interest there might be then she could do that.

b) TO RECEIVE THE CLERK'S FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 17th February 2021 was £46,879.17.

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Feb)	£289.98
Jennie Blackburn	Clerk's Office Allowance / Expenses (Feb)	£55.15
CFB IT Solutions	Email Hosting (Feb)	£6.00
Arc Tree Surgery	Felling of tree at Village Hall	£50.00
J Palmer	Reimbursement of padlocks	£32.70

It was AGREED: That payments totaling £433.83 be approved.

It was noted that no receipts had been received.

d) BANK RECONCILIATION

It was AGREED: That the Bank Reconciliation be approved.

CSM141/20/21 – PAYMENT OF DONATIONS

The Clerk asked members for confirmation that they were happy to make the usual annual donations to the following:

Citizens Advice Bureau - £50
Needham Market First Responders - £50
Village Hall Insurance Contribution - £900

It was AGREED: That the above donations be made. **Clerk to action.**

CSM142/20/21 - PLANNING APPLICATIONS

Ref: DC/21/00446 - Application for Outline Planning Permission (All Matters Reserved) Town and Country Planning Act 1990 - Severance of garden and erection of 1No. single storey dwelling and creation of new access - Land Adjacent to Deerbolt Cottage, All Saints Road, Creeping St Mary.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/21/00563 - Householder Application - Erection of a two storey rear extension (partly over an existing single storey extension), rebuilding the existing garage, and relocating the existing front porch - Lodge Cottage, All Saints Road, Creeping St Mary.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/21/00660 - Householder Application - Erection of two storey rear extension (following demolition of single storey rear extension). Erection of detached annex building - The Owl House, Coddensham Green, Creeping St Mary.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/21/00728 - Householder Application - Erection of single storey rear extension; Construction of rear dormer and front catslide roof in conjunction with loft Conversion - The Hawthorns, 14 All Saints Road, Creeping St Mary.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/21/00484 - Application for Listed Building Consent - Replace glass roof with insulated solid roof to rear conservatory - 30 All Saints Road, Creeping St Mary.

APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) -

DC/21/00592 - Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/17/02339 dated 21/08/17 - Conversion and extension of redundant agricultural barn into single dwelling unit - Creeping House, All Saints Road, Creeping St Mary.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/21/00933 - Householder Planning Application - Erection of single storey pitched roof extension to front elevation - Westward, 11 St Marys Road, Creeping St Mary

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

CSM143/20/21 - PLANNING DECISIONS

Ref: DC/20/05622 - Householder Application - Erection of single storey rear extension and open verandah. Kestrel Barn, Creeping Hills, Creeping St Mary - **Granted**

CSM144/20/21 – DRIFTWAY

This item was discussed along with the other Village Hall items later in the meeting.

CSM145/20/21 – 30MPH SIGN ON FLORDON ROAD

Cllr Haynes reported that in relation to her son's planning permission on Flordon Road, part of that permission included the 30mph speed sign being relocated to the bottom of Flordon Road. She asked members views on its relocated position.

The general view was to have it past the entrance of Flordon Road towards the lake if possible.

CSM146/20/21 – DONATION OF LAND

The Clerk reported that the completion of the transfer of the land to the ownership of the Parish Council had been completed and was awaiting the final documentation.

She explained to members that as part of the insurance cover for the land a Risk Assessment needed to be carried out.

Cllr Emmins stated that he would be happy to carry out the risk assessment and that he would meet on site with Cllr Craggs to have a walk around the site and complete the necessary assessment.

Cllr Craggs reported that following a conversation with the daughter of the original landowner, the wood could be called 'Lilley's Wood' in memory of her mother.

Cllr Craggs also reported that he would liaise with Alder Carr Farm in order to arrange volunteers to start up a working party to maintain the land.

It was AGREED: That Cllr Emmins conduct a Risk Assessment of the Wildwood site.
That the land be renamed 'Lilley's Wood'
That Cllr Craggs put together a Working Party in order to maintain the site.

CSM147/20/21 – REPLACEMENT BENCH – VILLAGE GREEN

The Clerk had circulated quotes for a replacement bench on the Green prior to the meeting.

It was AGREED: That the Clerk order the Bodmin bench with back.

CSM148/20/21 – WEBSITE

The Clerk reminded members to forward to her any information for the website including the bios and pictures for the Councillors page.

CSM149/20/21 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks' report was circulated prior to the meeting and would be published on the village website.

He reported that Covid Rapid Testing had been introduced across the county for the testing of those that had to go into a workplace. He urged people to have a test and to introduce regular tests as part of our daily routines.

Cllr Hicks explained that Suffolk was in the top five areas of the UK for their roll out of the Covid vaccine which was excellent.

CSM150/20/21 - REPORTS

Blacksmiths Field – Cllr Palmer explained that she felt a more appropriate pathway needed to be installed from All Saints Road to the play equipment so that during the times when the grass was muddy parents with young children and prams, and also wheelchair users, would still be able to access the area

and not become stuck. Perhaps CiL money could be used for such a path and she would be happy to obtain quotes.

She added that the football goals were being well used and unfortunately there had seemed to be a lot of dog fouling in the area. A sign would be a good way forward.

SALC – Cllr Coton reported that the next forum was due to be held on 18th March 2021 via Zoom.

Footpaths – Cllr Scully reported that many paths were currently impassable due to the recent wet weather and he had reported signs that had needed replacement or repair.

Village Hall – Cllr Haynes reported that she had circulated quotes for various works to the village hall's surrounding area. The main areas to move forward were the resurfacing of the patio, the replacement fencing around the patio area and the lighting.

The fencing around the patio area would have double gates to enable gutter clearing equipment to enter.

The resurfacing of the patio area would have a 20 year guarantee and could be laid directly onto the current slabs. Cllr Emmins stated that the warranty needed to be checked in terms of what the patio could be used for to ensure it was in line with the purpose of the surface laid.

Cllr Haynes stated that she would obtain quotes for the lighting to the container which would include a double socket and outside power.

Picnic tables for the patio area could be sought at the same time as the replacement bench for the Green, as previously mentioned in these minutes, plus any benches needed for Lilley's Wood and additional tables for Blacksmiths Field.

Cllr Craggs felt that Community Infrastructure Levy (CiL) money should be used for all the works above.

In relation to the Driftway Cllr Haynes reported that herself and Cllr Palmer had met with William Barnes to discuss the best way forward for the area. In order to keep it well maintained including the hedgerow at the side of the hall a tractor would need access. Therefore, a gate would be needed, which could be kept locked, and adjacent to the gate would be a pedestrian access. The area itself needed to be made more walkable in wetter weather.

Cllr Haynes stated that in relation to the front of the hall, adjacent to the recycling bin, the Village Hall Management Committee (VHMC) would like steps up the grass verge to the car park. Cllr Palmer disagreed with the idea and felt that the area would look much neater if it was landscaped. People could then walk the extra few feet around the planting to dispose of their glass jars in the bin or to look at the noticeboard. Members agreed. Cllr Hayes would take the idea back to the VHMC.

It was AGREED: That the patio resurfacing, fencing around the patio and lighting to the container be paid by using CiL money.

Sustainability – Cllr Craggs had nothing to report.

CSM151/20/21 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Second speed sign to be installed on 2nd March.
- Container cages will be installed shortly.
- Moat House – possible installation of swimming pool – planning permission required? Also, question mark over permitted planning had been removed – Cllr Norris to look into.
- Jacks Green Road – poor condition at the junction with St Mary's Gardens.

CSM152/20/21 - DATE OF NEXT MEETING

It was AGREED: That the next meeting be held on Monday, 22nd March 2021.

The meeting finished at 9.30pm.

Chairman: Dated: