

## **Draft Copy... To be ratified at the AGM 2020.**

Minutes of AGM held on Monday 1st July 2019 at 7.30pm in Creeting St Mary Village Hall

Present; Mrs C Bingley (Chair); Mr N Smart (Treasurer); Mrs S Haynes (Secretary); Mr W Barnes; Mrs K Martin (Chair Social Club); Mr D Allan; Mrs G Clint; Committee Members; 6 Members of the Public. Apologies for absence, Mr B Day.

- 1 Minutes of AGM 2018 were read, agreed and signed.
- 2 Matters Arising. Nil.
- 3 Chairman's Report; On File. Mrs Bingley reported another successful year for the Hall. Evening bookings were good but a few more regular daytime bookings would help. A steady programme of decoration and refurbishment had been carried out by professionals and, where possible by committee members and volunteer work to keep costs down. The sub-committee appointed to look at the constitution had worked hard and this was now in its final stages of acceptance. The new Social Club had tried several different types of event all of which had been well supported. It was particularly pleasing to see families and children involved again. Mrs Bingley thanked Mrs Aldred for her care of the Hall and Mr Hyde for his work as Booking Secretary.
- 4 Treasurer's Report. On File. The Treasurer gave out and explained copies of the audited accounts. Mr Smart reported that it was felt at the beginning of the year that changes in the Social Club and loss of monies from the Nursery closing would leave the Hall in financial difficulties but, due largely to Mr Hyde's hard work, that had not happened. There is a surplus on the current account and the balance has only been reduced by £1,614 at the year end having spent £6,512 on improvement. This leaves the Hall in a strong position to plan for renewal of the heating system, with a £32,002 balance at the year end. The actual reduction in letting income was £1,339. Mr Hyde proposed the acceptance of the accounts, Mrs Barnes seconded. Unanimous agreement.
- 5 Election.  
Nomination of User Group Representatives.  
W.I. Chris Bingley; PCC Nigel Smart; PC Sue Haynes; PSA Glynis Clint; SC Mrs K Martin.
- 6 The Chairman called for nominations for three Village Members.  
William Barnes, Proposed by Mrs Bingley seconded by Mr Hyde  
David Allan; Proposed by Sue Haynes, seconded by Mrs Barnes;  
Janet Mayell; Proposed by Mrs Bingley, seconded by Mrs Clint,  
All agreed to be elected.  
Mrs A Hayward was willing to continue as Auditor, Mr Hyde proposed her 're-election' Mr Barnes seconded, all Agreed.
- 7 Consideration of the proposed new Village Hall Constitution.  
The new Constitution can be viewed online.  
Mr Barnes explained the main new changes to the Diamond Jubilee Hall Constitution. The revised Constitution had been approved by the Charity Commission, the Hall Management Committee had approved it.  
Mr Scully (Member of the Public) asked for clarification re the new timing of the AGM; It was explained that the flexibility of timing of the AGM reflected the need that it took some time for the annual accounts to be prepared and then submitted to the Auditor for verification. This needs to be done before the date of the AGM is fixed. Linda Narayan asked a question re conflict of interest. It was explained that there is now 'Declaration of Conflict of Interest' on each agenda for meetings. It was noted that the obligation of each Trustee was to the Charity and not the organisation they represented.  
Mr Barnes proposed voting to adopt the new Constitution, Mr Allan seconded the proposal; all voted in favour.
8. A.O.B. Mr Smart suggested changing the bank account name to Diamond Jubilee Hall account.  
Mr Barnes proposed the change Mrs Bingley seconded it. All agreed.  
Mrs Barnes gave thanks to the Hall Committee for running the Hall.

There being no further business the meeting closed at 8.10pm.